

ALTERNATIVE DISPUTE RESOLUTION – MEDIATION SERVICES



What is ADR?

CAI-NJ Award Winning Alternative Dispute Resolution (ADR) program is designed as an alternative to the traditional justice system. This service includes negotiation and mediation with a neutral party, and it is offered to community associations.

How does it work?

ADR involves a mediation conference where the disputing parties meet with a mediator on a voluntary basis, to discuss the problem and attempt to reach an agreement. A mediator is selected by the parties involved and assists them in arriving at a solution, but does not impose one. The mediator helps the parties look at all aspects of the dispute and explore what is acceptable to both parties as a potential solution.

Who can use this service?

ADR is offered to community associations and is available to resident homeowners, board members, community associations, property managers and builder/developers.

Who are the mediators?

CAI-NJ mediators are individuals who have been trained by the state of New Jersey, Office of Dispute Resolution in mediation skills through an educational program specifically developed by CAI-NJ. A list of trained mediators will be sent to the party upon receipt of a completed ADR Request Form.

ADR REQUEST FORM

The parties listed below have agreed to submit their dispute to mediation through arrangements made by the CAI-NJ ADR Program.

Fee: CAI-NJ Members: \$250.00 Non-Members: \$350.00
***Non-refundable fee**

The date, time and location of mediation will be determined by the mediator.

	Party #1	Party #2
Name:	_____	_____
Address:	_____	_____
	_____	_____
Phone:	_____	_____

I understand that if the parties to this dispute agree to and request more than one mediation conference through the CAI-NJ ADR Program, the cost of the additional mediation conference may be determined by the mediator. This cost will be paid directly to the mediator prior to the scheduling of the second conference.

_____	_____
Signature	Signature

Neither Community Associations Institute (CAI), nor the New Jersey Chapter (CAI-NJ), nor any representative of CAI or of the New Jersey Chapter of CAI, nor the CAI-NJ ADR Program, nor any representative, panelist, or neutral administering or serving in a proceeding arranged through the CAI-NJ ADR Program, 1) is a necessary party in judicial proceedings relating to the mediation or to the dispute referred to mediation, nor 2) shall be liable to any party for any act or omission in connection with this service.

**Please attach a detailed description of the dispute
with this ADR Request Form.**



ADR

Name: _____

Assn: _____

Address: _____

Phone: _____

Email: _____

Fee:

CAI-NJ Members: \$250.00

Non-Members: \$350.00

Payment Options:

1. Mail a check with this form to:

CAI-NJ
Attn: ADR/Mediation Services
1675 Whitehorse Mercerville Road
Suite 206
Mercerville, New Jersey 08619
Phone: 609-588-0030
Fax: 609-588-0040

For more information, please call the CAI-NJ
office at: (609) 588-0030.

Hotline Number: (609) 477-0956
www.mycommunityjobs.com
www.cainj.org

NEW JERSEY CHAPTER
community
ASSOCIATIONS INSTITUTE
1675 Whitehorse Mercerville Road, Suite 206
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*Award Winning
Membership
Mediation Services
2003 Chapter
Achievement
Recipient Award*

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